SHIPPER'S LETTER OF INSTRUCTION OCEAN

TOLL

Shipper (Name & Address)*

Contact Person* Tel*

Email*

Consignee (Name & Address)*

Contact Person* Tel*

Email*

Notify Party

Contact Person Tel

Email

Place of Receipt* Port of Loading

Intended Vessel & Voyage Port of Discharge

Place of Delivery

Exp. Licence No. TGF Reference No.

Manufacturer (Name & Address)

Postcode is mandatory for China based manufacturers

Contact Person Tel

Email

Pick Up Required ☐ Yes ☐ No

Pick Up Address: Date Time 00:00 Cargo Ready Date*

SELECT SERVICE REQUIRED ORIGIN - DESTINATION

Service Type* Select

Equipment Type

☐ 20'GP	☐ 40'GP	☐ 40'RF	☐ 45'
☐ 20'HC	☐ 40'HC	☐ 20'RF	
☐ 20'FR	☐ 40'FR		

Other

DANGEROUS CARGO

UNNO		MFAG	
CLASS		EMS	
FLASHPOINT		CAT	

☐ LIMITED QUANTITIES ☐ CONTAINS BATTERY ☐ MARINE POLLUTANT

Additonal Services

☐ TGF Fumigation ☐ Customs Declaration Shipper's Declared Value

Documental Instructions:

☐ Original Bill of Lading ☐ Sea Waybill ☐ Telex Release ☐ FCR

Indicate No. of Original B/L Required

Indicate No. of Copies Required

☐ Include Wood Packing Material, if yes, please tick here ☐ Letter of Credit

Select **INCOTERMS*** Payment Terms* L/C Number

PARTICULARS DECLARED BY SHIPPER

Marks & Nos. Container No.	No. / Type of Packages*	Goods Description(Said To Contain)*	Gross Weight (KGS)*	Measurement (CBM)*	Dimensions (cm) LxWxH	HS CODE*

Shipper's Declaration

1. We, the shipper of the cargo herein described (the "Cargo"), hereby declare, warrant and represent that the information herein contained and any further or supplementary information (together "Information") which we may provide to you in respect of the Cargo is and shall be accurate and complete in all respects and in full conformity and compliance with any and all laws and regulations and related requirements specified thereunder in relation to

(i) The cargo declaration and

(ii) Cargo import and export including but not limited to those of the U.S. Customs and Border Protection and other governmental authorities of USA and other countries and jurisdictions (together the "Regulations").

2. We hereby authorise you to withhold or cause to be withheld or refuse to ship the Cargo (or any part thereof) without any liability to us or any other persons, if you find or reasonably consider any of the Information to be inaccurate or incomplete or otherwise not in conformity or compliance with the Regulations.

3. We shall indemnify and keep you and your directors, employees and your agents (collectively, "Representatives") indemnified from and against any and all loss or damage (whether liquidated or otherwise) or penalty or demand or liability (whether criminal or otherwise) and costs and expenses which you and/or your Representatives may suffer or incur by reason of or arising from any breach of the aforesaid warranties or representations.

4. We further confirm that if notice is received from the U.S. Customs or other lawful authority, you shall be at liberty (without prior notice to us) to withhold the Cargo or any part thereof notwithstanding any cancellation of booking or other instructions from us; and you shall not be required to inform us or any other person of such withholding until such time as is permitted by the U.S. Customs or other lawful authority.

5. All charges will be paid in accordance with the Incoterms selected; provided, however, that we shall be liable for the payment of the charges to us in the event that the charges are not paid by consignee or any third party we designate to you.

6. Unless otherwise agreed in writing, your Standard Trading Conditions shall apply to any and all services provided by you, a copy of which is available on our request or can be viewed on your website made available at https://www.tollgroup.com/TGFStandardTradingConditions/english ("STCs"). The STCs may be amended without prior notice to you. By engaging in your services under this letter of instruction, whether expressly or impliedly, we the shipper agree and/or hereby is deemed to have agreed that we have read, understood and consented to the STCs, which include exclusions and limitations of liability for your benefit..

7. We confirm our compliance with privacy laws in the jurisdictions in which we operate and by which we are bound including but not limited to the General Data Protection Regulation (EU) 2016/679 ("GDPR") and agree that the "Standard Contractual Clauses for the Transfer of Personal Data to Processors Established in Third Countries" contained in GDPR are incorporated by reference into this letter of instruction and are effective between you and us.

☐ Shipper agrees all the declaration*

Shipper's Company Stamp & Signature

Date

Remarks:

Cargo at Warehouse Received By:

All transactions are handled in accordance with company standard trading conditions www.tollgroup.com.

*Mandatory fields

WCO HS Code List: https://www.wcotradetools.org/en/harmonized-system